



# 2016 INL COMMUNITY DONATION REQUEST FORM

## Civic & Community, Health, Environmental, Arts and Culture Requests

Return form to **Lori Priest**, (208) 526-9154, Fax (208) 526-9917 or [lori.priest@inl.gov](mailto:lori.priest@inl.gov) by **September 15, 2015**.

Organization \_\_\_\_\_ E-mail \_\_\_\_\_

Purpose \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ County \_\_\_\_\_ Fax \_\_\_\_\_

Category of application:  Civic & Community  Health  Environmental  Arts & Culture

Amount Requested \$ \_\_\_\_\_ \*Is this request for all or part of the project/program? \_\_\_\_\_

How will the money be used? \_\_\_\_\_

Has this effort been funded by an INL contractor in the past? Yes \_\_\_ No \_\_\_ If yes, when? \_\_\_\_\_ How much? \_\_\_\_\_

Is this an annual project/program? Yes \_\_\_ No \_\_\_

Date of Event (if applicable) \_\_\_\_\_

What date will the marketing begin for this event: \_\_\_\_\_

What marketing materials would include the INL logo? \_\_\_\_\_

How has the need for this project/program been determined? \_\_\_\_\_

\_\_\_\_\_

How will this project/program be funded in the future? \_\_\_\_\_

\_\_\_\_\_

Will increased income or savings result? If yes, describe \_\_\_\_\_

\_\_\_\_\_

Is this a local, statewide, or nationwide drive? \_\_\_\_\_

Does the organization attempt to influence legislation? Explain \_\_\_\_\_

**FEDERAL TAX ID#** \_\_\_\_\_

**Donations are ONLY provided to 501(c)(3) nonprofit organizations. YOU MUST PROVIDE A COPY OF YOUR IRS TAX EXEMPT LETTER WITH THIS FORM. Requests that do not include a copy of this letter will be excluded from review.**

Does the organization receive funding from any federal, state or local government sources, or is it affiliated with any institution that does? If so, list amounts received during the past year, identify source, and indicate percentage of total budget such funding represents. \_\_\_\_\_

Is the organization a member of or does it derive funds from any United Way, independent college fund, allied arts council, or similar organization? If so, state name of organization, total amount of funding received during the past year, and percentage of total budget of such funding represents. \_\_\_\_\_

Annual budget \$ \_\_\_\_\_ % from private donations \_\_\_\_\_ % from government grant \_\_\_\_\_

*\*If the total cost is greater than the amount requested, submit budget and documentation showing how you plan to accomplish the event or project. Include amount and source of pledges received to date for the project/program for which you are requesting funding, and/or other sources to which you have applied, together with amounts that have been requested from each.*